

ANNUAL REPORT

2010

This annual report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. Section 1092(f)). All currently registered students as well as employees are notified by October 1 of each year of the report. It includes a statement of the report's availability, the exact electronic address at which the report is posted, and a brief description of the report's contents. An electronic link to the online version is available at the Office of Public Safety website. Printed copies may be requested by calling the Office of Public Safety at 678-407-5333. Prospective students and employees of the College are informed of the availability and will be provided with a copy upon request.

**Campus Crime
Statistics,
Security
Procedures
and Fire
Report**



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FOREWORD

(January 1 through December 31, 2010)

The Office of Public Safety exists to protect life and property, maintain a successful traffic system, prevent crime and be of general service to the campus community. We strive to successfully meet these responsibilities in a professional and pleasant manner.

Our primary mission is to provide law enforcement support to the campus community. Our intention is to efficiently serve everyone in the College community equally. We provide a secure and peaceful campus environment that enables the College to fulfill its mission. We also believe ourselves to be a good visible representation of the College to visitors and prospective students.

Providing quality police and security services to the College community assists in student recruitment and retention as well as improving the quality of life for everyone at Georgia Gwinnett College. Our employees feel strongly that public relations are a vital aspect to our role as police and security professionals. All of our employees try to maintain high standards of conduct and proficiency in the performance of their duties. We pledge to improve our service by focusing on our professional skills through continuing education, in-service training programs, experience and structured self-improvement programs.

The Office of Public Safety performs a vital role in the total campus protection plan. We are available around the clock to meet the many diverse needs of students, faculty and staff. As trained professionals, we offer assistance in emergencies, either directly or through communication with campus personnel and local off-campus resources. Being commissioned, sworn police officers with full arrest powers granted by the State of Georgia, we have the authority to maintain the peace and safety of everyone on campus thereby promoting a sense of security and safety on campus. The Office of Public Safety is directly and indirectly involved with almost every activity on campus.

The Office of Public Safety recognizes that meeting student needs is a priority. We realize that every responsibility, duty, and policy must be geared to meet the diverse and sometimes unique needs to ensure the safety of Georgia Gwinnett College students. It is our policy, therefore, to have open, clear communication with every student. We are aware that each officer is not only a representative of "law enforcement" but also a representative of the College and friend to each student. It is our philosophy and policy to be fair and friendly but firm when appropriate.

The Office of Public Safety Annual Report reflects the organization and activities of the agency from January 1, 2010 through December 31, 2010. This report is intended to be a succinct overview of how the Office of Public Safety is structured, the types of activities in which it becomes involved, and a statistical accounting of what crimes occurred. It provides a perspective of the role of the agency and its impact on the College and the surrounding community. The Annual Report also serves as an assessment of the services delivered by the Office of Public Safety and affords a basis for planning and decision-making. Caution should always be exercised in using the information herein for comparative purposes or for drawing conclusions.

Our officers and staff are proud to serve Georgia Gwinnett College and dedicated to promoting professionalism in our approach to law enforcement and service.

Respectively Submitted,

Chief Terrance W. Schneider
Director of Public Safety

EXECUTIVE SUMMARY FOR ANNUAL REPORT (January 1 through December 31, 2010)

The 2010 ANNUAL REPORT (January 1 through -December 31) provides a comprehensive description of the Georgia Gwinnett College Police operations, services, and activities along with crime statistics and basic analysis of data. This Executive Summary offers a description of the 2010 activities. While caution should be exercised in drawing conclusions and making comparisons, statistics may serve to measure differences and determine to some degree the effectiveness of law enforcement and crime-prevention programs. The statistics contained in this report are those crimes reported on and off our campus. Off-campus crimes were reported by Lawrenceville Police and Gwinnett County Police. Off-campus crime reports extend for two city blocks alongside the perimeter of the campus property. Only certain crimes are required to be reported annually to the Department of Education. While most higher education schools do not provide detailed crime information to their campus community, we believe that by reporting all crimes on campus it validates the trust and transparency of our administration and campus police activities. We believe this special trust strengthens our campus community relationships. The required annual Department of Education statistics are narrow in scope and tend to focus on only certain crimes that are based upon FBI definitions. These crimes while important, are very rare. In addition to our primary role of law enforcement and security, the demand for police services increased as the campus experienced rapid growth. Requests for more officers at special events placed a strain on manpower availability. Demands for increased parking space, parking enforcement, escorts, special security details, fire safety functions, emergency management training, "All Hazards Emergency Training", and other requests frequently stretched our personnel and budget resources to their limits.

Respectively submitted,

Chief Terrance W. Schneider
Director of Public Safety

NARRATIVE DESCRIPTION OF SERVICES

The Office of Public Safety is located on the campus of Georgia Gwinnett College, in Building A, Suite 1520. The office provides continuous security, law enforcement, and emergency services to the College community. Campus patrol and dispatch services are provided on a continuous 24 hour; seven (7) days a week basis. Prompt and accurate reporting of all crime and safety concerns is highly encouraged. The Office of Public Safety employs sixteen (16) sworn police officers, two (2) full time security officers and one part time(1), four (4) full time and 3 part time dispatchers, and sixteen (16) unarmed contract security officers. All campus police officers are certified by the Georgia Peace Officers Standards and Training Commission and are sworn with all powers of a certified peace officer of the State of Georgia. Our primary jurisdiction is on campus with our legal jurisdiction extending to 1000 feet beyond the limits of the campus physical boundaries. Criminal actions and other emergencies may be reported by anyone, via telephone or in person, to campus police by calling 678-407-5333, or 911, or by stopping by the Office of Public Safety in Building A, Suite 1520. Department procedures outline officer response to reported criminal actions, safety concerns and campus emergencies. Response will include mass notifications, timely warnings and the incorporation of incidents into the annual statistical disclosure as required. Our sworn officers have full arrest powers and work seamlessly with all local law enforcement and emergency services agencies. Campus police actively patrol the entire campus by car, bicycle and walking patrols. Security cameras located in most buildings provide an additional layer of security for the campus.

Crime Prevention Programs

Crime information and statistics are provided to students and employees each year. Campus police have initiated the “Clean Car Campaign” where students, staff and faculty are reminded to keep valuables out of sight in their parked cars. In addition, law enforcement, safety, security, traffic and parking information is available to the campus community on the internet at the following address: <http://www.ggc.usg.edu/index.php/GGC-Life-Public-Safety-Crime-Prevention.html>.

Security and Contract Security Officers

College security officers are responsible for the general access security of college buildings and property as well as providing assistance to the campus police. The Office of Public Safety currently has private contract security officers to help them perform the security mission. Security officers and contract security officers are responsible for opening the administrative buildings and classrooms and securing them at the end of the day. Through routine walking patrol, the

contract security officers assist the campus police during daily activities, special events, and emergencies.

Crime Log

The Office of Public Safety maintains a daily crime log that is written in a form that can be easily understood, recording all crimes reported to campus police. Each log entry encompasses the date and time reported, general location, classification, and disposition of each reported crime, if known. All entries are open to public inspection within two business days of the initial report being made to the campus police, except where disclosure of such information is prohibited by law or such disclosure would jeopardize the confidentiality and safety of the victim. If there is clear and convincing evidence that the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual; cause a suspect to flee or evade detection; or result in the destruction of evidence; such information may be withheld until that damage is no longer likely to occur from the release of such information. Information will be coordinated with the Office of General Counsel prior to being released.

Confidential Reporting

Campus police allow individuals to report a crime on a voluntary confidential basis so the crime may be included as necessary in the annual crime statistics and considered for timely report issuance. However, prosecution of the reported crime may require disclosure of identity. The Office of Public Safety makes available an anonymous crime-reporting medium through the police department website called; "**Anonymous Tips**." Access the form at: www.ggc.edu/ggc-life/public-safety/report-a-crime.

Timely Reports / Crime Alerts

Campus Alerts & Timely Warnings also known as "*Crime Alerts*," are special reports issued to the campus community whenever a crime occurrence is reported to campus police or local police agencies that is considered to be an ongoing threat to members of our campus community. Such reports are provided to students and employees in a timely manner and that will aid in the prevention of similar occurrences. Generally, "*Crime Alerts*" follow a standardized form and are distributed via campus-wide email, web pages, text messages or sometimes printed flyers/posters. Other available means may be utilized to further distribute the information.

Annual Fire Safety Report

This guide is published annually in compliance with section 485(i) of the Higher Education Opportunity Act, otherwise known as the Campus Fire Safety Right-to-Know. All currently registered students as well as employees are either directly mailed (via U.S. Postal Service or interoffice campus email) a notice by October 1 of each year. The notice includes a statement of the report's availability; the exact electronic address at which the report is posted; a brief description of the report's contents; and a statement that the institution will provide a paper copy of the report upon request to the Office of Public Safety at 678-407-5333.

Prospective students also are informed of the report's availability and how to request a copy from the Office of Public Safety.

Fire Log

The College's Police Department maintains a written, easily understood fire log that records any fire that occurred on campus. This log includes the nature, date, time, and general location of each fire.

Fire Safety Systems, Training, and Drills

At Georgia Gwinnett College, all buildings are completely covered by an integrated, automatic sprinkler and fire alarm system, which is monitored 24 hours a day, seven days a week by either an off-campus monitoring company or by the campus police communications center. The B building is equipped with an emergency generator that is designed to automatically activate whenever there is a power loss. This generator will operate life safety systems: all fire safety equipment, sprinkler systems, hallway lighting, emergency exit doors, and lighting in all emergency exit stairwells. Basic fire safety instruction is provided to all faculty and staff. Safety training to include fire safety instruction is offered to all new employees during the New Employee Orientation program or as part of an online instructional program. The Office of Public Safety is available on request from individual offices and employee groups. Every building has an emergency evacuation map installed on the side of the wall near each exit door and along each hall way to direct occupants to primary and secondary exits as well as severe weather shelters.

Employee Education

Education is stressed for all members of the Office of Public Safety. Several officers hold post-secondary degrees and others are working toward their degrees. To maintain high professional standards of the agency and to keep abreast of new developments and rapidly changing laws, in-service training sessions are held at shift meetings. Officers often take advantage of numerous continuing education programs that are offered in subjects ranging from basic police management and criminal investigations to dealing with emotionally disturbed persons. All officers are trained in basic emergency medical care.

Public Relations

Good public relations are of major importance. We are always conscious of the image our officers project while representing our agency and the campus. We strive to ensure that a visitor's first impression of Georgia Gwinnett College is a positive one. Maps and guest parking permits are available at the Parking Office during normal business hours. We also extend our public safety efforts to the local community to maintain cooperative relations. Agency representatives are available to present programs on varied topics to local civic clubs, schools, and other interested groups. The Office of Public Safety is committed to involvement in the total College community. A high-visibility parking lot patrol program, for example, has been well accepted and is considered very productive. Many of our officers are active in civic organizations and children's hospital charities. Officers present programs to incoming freshmen and parents at campus orientations.

At the beginning of each term, officers are available to present programs to students, staff and faculty on fire prevention, personal security, and crime prevention. Perhaps the most important aspect of community relations on campus is our informal, interpersonal contacts with students. A small campus gives students the opportunity to know officers as friends as well as law enforcement professionals.

Communications

Radio communications operators maintain telephones and two-way radios to give information and respond to emergencies. Operators can instantly dispatch the police and access Fire Department or Emergency Medical Services (EMS) when needed. Communication links with other local police and other emergency services provide for emergency resources when needed. The GCIC Terminals with the Georgia Bureau of Investigation provides the information officers require for traffic stops and criminal investigations. Access to and use of these criminal data terminals requires officers and dispatchers to undergo state certification every two years. Radio operators monitor the National Weather Service radio network and issue storm warnings when necessary. A campus-wide alerting system notifies the Georgia Gwinnett College community of severe weather conditions. A state-of-the-art outdoor warning system was added to provide emergency warning coverage. This outdoor warning system uses a number of different audible tones that are hazard specific as well as a voice warning system.

Our commitment to the College community is one of service and protection. We attain this through a commitment to the highest standards of training and education, and a sincere dedication to the members of the community. The Office of Public Safety is always available when needed.

Parking and Traffic

Parking enforcement and traffic control is a very important function of the Office of Public Safety. Designated zone parking provides for an orderly parking system. The student parking enforcement officers enforce parking regulations during normal business hours. Vehicular traffic control is important to the safety of everyone within the campus community. Our officers enforce all state and local traffic laws on and around the campus.

Exemplary Programs

The Office of Public Safety continued to be innovative and provided several exemplary programs for the campus community. We developed and improved our Public Safety web page that provides students, faculty and staff comprehensive information on crime prevention, and police services, and exceeds the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965 and the Campus Security Act of 1990. Our "Clean Car" crime prevention program reduced the number of auto break-ins over the past year.

Police Officer Training

The importance of training for police officers, especially within an academic community, cannot be overemphasized. Campus police officers must be service oriented given the diverse environment, as well as capable of providing law enforcement services on a modern college campus. Therefore, the Office of Public Safety utilizes many resources to ensure that the officers patrolling the community are of the highest caliber. During 2010 all sworn personnel exceeded the required 20 hours of advanced or continuous training to maintain their POST certifications.

Emergency Phones (Blue Phones)

Georgia Gwinnett College has provided outside parking lot and parking deck emergency phones (Blue Light) in the event assistance is needed. These phones are connected directly to the Office of Public Safety. Should anyone activate one of the emergency phones they will be in direct contact with the police dispatcher who will ask them to state the nature of the emergency. Police will be dispatched to their location regardless of the nature of the call.

Alcohol and Drug Use

The unlawful manufacture, sale, distribution, promotion, possession, or use of drugs and the abuse of alcohol are prohibited in and on Georgia Gwinnett College-owned or controlled property and as a part of any activity. The enforcement of federal, state, and local laws pertaining to underage drinking; possession, use, and sale of drugs; and any other criminal occurrences, including false identification cases; are handled by campus, city, county, or state police officers. The alcohol policy can be found in the Student Code of Conduct at http://www.ggc.edu/dmdocuments/2008_2010studenthandbook.pdf.



CRIME STATISTICS 2010

	On Campus			Residence Hall**			Off Campus			Total Crimes Reported		
	2008*	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Criminal Offenses												
Murder	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Manslaughter	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Robbery	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Burglary	11	0	9	N/A	N/A	8	0	0	0	11	0	17
Arson	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	0	0	0	4	0	0	0
Hate Crimes (by prejudice)												
Race	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Gender	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Religion	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Ethnicity	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Disability	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Number of Arrests (Select Offenses)												
	On Campus			Residence Hall**			Off Campus			Total Arrests		
	2008*	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	1	2	N/A	N/A	2	0	0	0	0	1	4
Drug Law Violations	0	0	10	N/A	N/A	5	0	0	0	0	0	15
Illegal Weapons Possession	0	0	2	N/A	N/A	0	0	0	0	0	0	2
Disciplinary Actions (Referred to Student Conduct as alternative to arrest)												
	On Campus			Residence Hall**			Off Campus			Total Disciplinary Actions		
	2008*	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	0	6	N/A	N/A	5	0	0	0	0	0	11
Drug Law Violations	0	0	4	N/A	N/A	1	0	0	1	0	0	6
Illegal Weapons Possession	0	0	1	N/A	N/A	1	0	0	0	0	0	2

Fire Log

	On Campus			Residence Hall**			Off Campus			Total		
	2008*	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Fires	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Damages	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Injuries	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Fatalities	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Alarms	0	0	64	N/A	N/A	38	0	0	0	0	0	102
Damages	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Injuries	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Fatalities	0	0	0	N/A	N/A	0	0	0	0	0	0	0
Medical Emergencies	N/A	11	34	N/A	N/A	7	N/A	N/A	0	N/A	11	41
Gas Odor/Leak	N/A	0	1	N/A	N/A	0	N/A	N/A	0	N/A	0	1

Traffic Enforcement

	On Campus			Residence Hall**			Off Campus			Total		
	2008*	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Parking Citations	N/A	1,358	2,264	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,358	2,264
Traffic Citations	N/A	3	22	N/A	N/A	N/A	N/A	N/A	10	N/A	3	32
Traffic Accidents	N/A	8	64	N/A	N/A	4	N/A	N/A	17	N/A	8	81
Warnings	N/A	86	139	N/A	N/A	N/A	N/A	N/A	N/A	N/A	86	139

Miscellaneous Statistics

	On Campus			Residence Hall**			Off Campus			Total		
	2008*	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Calls for Police Service	N/A	6,200	11,242	N/A	N/A	2,129	N/A	N/A	0	N/A	6,200	11,633
911 Calls***	Ukn	10	39	Ukn	Ukn	Ukn	Ukn	Ukn	Ukn	N/A	10	39
Assist Other Agencies	N/A	3	4	N/A	N/A	1	N/A	N/A	1	N/A	3	5
Buildings Lock/Unlocks	N/A	1,306	1,593	N/A	N/A	136	N/A	N/A	0	N/A	1,306	1,729
Motorist Assist (Mechanical)	N/A	16	232	N/A	N/A	30	N/A	N/A	5	N/A	16	237
Motorist Assist (Unlock)	N/A	28	38	N/A	N/A	3	N/A	N/A	1	N/A	28	39
Other Police Service Calls	N/A	469	8,102	N/A	N/A	2,189	N/A	N/A	0	N/A	469	8,486
Lost and Found	N/A	3	399	N/A	N/A	8	N/A	N/A	0	N/A	3	401
Criminal Trespass	N/A	3	54	N/A	N/A	35	N/A	N/A	0	N/A	3	54
Theft	N/A	31	55	N/A	N/A	5	N/A	N/A	0	N/A	31	121
Damage to Property	N/A	2	19	N/A	N/A	7	N/A	N/A	0	N/A	2	19
Disorderly Conduct	N/A	4	9	N/A	N/A	4	N/A	N/A	0	N/A	4	9
Affray (Fighting)	N/A	0	0	N/A	N/A	0	N/A	N/A	0	N/A	0	0

***Crime reporting started July 1, 2008**

****Crime reporting for Residence Halls started on August 17, 2010**

*****911 System does not break out call stats by specific campus location**

****** Off Campus Crime (Campus Perimeter) as reported by Lawrenceville Police**



**ANNUAL FIRE REPORT
2010**

	Campus Buildings			Residence Hall			Campus Grounds			Total Fires Reported		
	2008*	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Fires	0	0	0	N/A	N/A	0	0	0	0	0	0	0

Fire Protection at Student Housing

Georgia Gwinnett College Student Housing is comprised of three buildings of three to four stories each with identical fire detection and protection systems in all buildings. All were complete as new facilities in August, 2010 and fully comply with all federal and state fire safety requirements. Building 1000 contains 581 beds in 237,799 square feet. Building 2000 has 226 beds in 89,444 square feet, and Building 3000 has 222 beds in 89,527 square feet. Each student housing building is fully sprinklered, covering both the public areas and the private suite and bedroom areas. Fire extinguishers are provided on each hall of the buildings and are also included inside the suites. Only Building 1000 was occupied by students in 2010.

Each building is accessible by fire department personnel and their vehicles along a driveway/sidewalk which is specially constructed to receive the loads of all vehicle types needed to respond to emergencies. The building incorporates fire alarm pull stations and automatic smoke detection sensors and is outfitted with a fire alarm system to alert the building occupants in the event that an evacuation is necessary. The College has installed a protective warning siren on an adjacent building which can be used as a campus public address system notifying the residents, as well as all others within the Georgia Gwinnett College community, that there is a fire on the campus.

Each bedroom suite and each hallway has smoke detectors which notify persons that there is an emergency event such as a fire.

Training and Fire Drills

Annual fire drills are conducted in the resident halls with the assistance of the Gwinnett Fire/Rescue Department. Student residents and school employees are given fire safety and evacuation training prior to the fire drill. Their actions are observed and evaluated by Gwinnett fire professionals. Copies of the evaluations

are left with housing personnel. Additional fire safety training is provided by the Officer of Public Safety on a request basis from administrative building managers. Individual response to fire and other emergencies is covered on the Public Safety website: <http://www.ggc.edu/ggc-life/public-safety/in-an-emergency.html>.

Fire Reporting

Reporting of Fire Emergencies: all campus emergencies should be reported to Campus Police or 911. The Director of Public Safety is overall responsible for managing all emergencies on the campus.

Fire Safety Improvement

The Office of Public Safety continues to evaluate the campus fire safety profile. It actively seeks assessments by the Gwinnett Fire Department and will incorporate a number of training recommendations in the upcoming year.

How You Will Be Notified In An Emergency

Early Warning System

For critical communications, GGC uses an early notification system that includes Rave Alert, a outdoor warning siren system, as well as Website and social media postings, to communicate effectively and quickly when necessary. Each listed method of communication may be utilized by itself or in conjunction with any of the other listed communications, depending on the situation. Building managers and trained staff will assist you to designated shelters or appropriate actions during emergencies.

Rave Alert

GGC has partnered with Rave Mobile Safety, the leader in mobile safety, to offer an alert notification system, Rave Alert, capable of sending users text, recorded voice and email messages. Any GGC student, staff or faculty member, or campus partner can subscribe to the Rave Alert service.

Rave Guardian (Personal Security Alerting System)

A product of Rave Mobile Safety, Rave Guardian provides enhanced caller profile data for incoming Public Safety calls. When you call Public Safety during an emergency, it shows them important information such as your name, photo, medical information and location – dramatically increasing the odds that they can find you, and help you. Any GGC student, staff or faculty member, or campus partner can register for Guardian service on any cell phone.

Outdoor Warning System (Siren)

The emergency notification siren is the fastest way the College has to inform the campus community about an imminent, life-threatening emergency. The siren will only be used for "sheltering-in" situations such as a tornado. It is built to be heard by people who are outside and alerts them to outside hazards; however, the warning tone may also be

heard inside buildings or vehicles. Severe weather shelter information is posted in each building. Take time to familiarize yourself with shelter locations.

Website Notifications

The GGC Website has the capability to swap to a "Bulletin" or "Emergency Communication" format, where the slideshow on the homepage displays detailed information about alerts. Website notifications supplement other, more direct means of communication, such as fire alarms and sirens, public address system messages and Rave Alert messaging. Text and voice messages may be brief, so recipients may be directed to the GGC Website for more information. Critical messages are dated and time-stamped to make it easy to see the latest information and follow events as they unfold.

STAFFING REPORT

TABLE OF ORGANIZATION
OFFICE OF PUBLIC SAFETY 2010

Director

Terry Schneider

Patrol

Lieutenant Ray Rawlins
Lieutenant Cory Hughes
Lieutenant Michael Irizarry
Sergeant Bill Wragg
Sergeant Carlos Llorens
Sergeant Joseph Hunter
Officer Cory Pendley
Officer Jim Poole
Officer Jenny Hamilton
Officer Alfred Boyd
Officer Alden Powell
Officer Charles Faulkner
Officer Michael Smith
Officer Joshua Morris

Investigations

Detective Sergeant Angela Smith

Communications Center

Trina Kennedy (Lead dispatcher, Trainer, Terminal Activity Coordinator)
Ashley Griffin
Shelly Clark
Denise Randolph
Kyle Bradshaw (PT)
Sancy Clark (PT)
Darren Charles (PT)

Security

Supervisor Butch Smith
Officer Jan Bragg
Officer Robert Patterson (PT)

Parking Office

Annette Jones
Janice McClendon

CRIME PREVENTION

A community normally equates police performance in terms of response time to calls for service, recent crimes, and the quality of interaction with citizens, and satisfaction level with the officer's handling of a call for service. However, a community will often translate increased or decreased crime and arrest trends into police performance. What are often overlooked are various efforts of police to prevent crime. Deployed in the proactive posture, the crime prevention efforts complement the reactive segment of the department, i.e., visible patrol units that either walk a beat or patrol with marked vehicles. Crime prevention demands constant interaction and outreaching to students, faculty, and staff combined with unique training ranging from technical knowledge of security hardware, professional insights shared with individuals to community organizations.

Georgia Gwinnett College's crime prevention program stresses community awareness and interaction through the dissemination of material and presentations geared towards familiarizing students, faculty, and staff with their responsibility in reducing criminal opportunity. Such programs range from crime prevention flyers and presentations to on-sight security inspections. Our officers have been involved in numerous presentations throughout the College community ranging from group talks to specially targeted programs for building managers. The Office of Public Safety was actively involved in a variety of awareness and prevention programs this year. Crime prevention brochures, posters, and handouts are utilized in an effort to make all members of the campus community aware of the potential for crime. Timely warnings of potential dangers and public service announcements were sent to members of the campus community by email and posted on the Public Safety website. Crime prevention at Georgia Gwinnett College is a community-based program. Involvement by all members of the campus community is essential to the success of the program. The Office of Public Safety strives to provide leadership and direction for this effort. The main goal is to improve the quality of life for members of the campus community.

INTERNAL AFFAIRS INVESTIGATIONS

COMPLAINTS

2

FINDINGS

1

PROGRAMS, POLICIES, AND RESPONSIBILITIES

Campus Crime Victims Awareness

Georgia Gwinnett College encourages victims and witnesses of crime to report offenses to the police. If a crime occurs on campus, it should be reported to the College Police. Office of Public Safety will investigate crime reports and seek adjudication in municipal or district court as appropriate. Victims who do **NOT** wish to make a report to the police may report a campus crime to the Georgia Gwinnett College Student Conduct Officer (located in Student Affairs) or any other College official. Victims or witnesses who want to report a crime anonymously may do so on the Public Safety website. Victims may contact the Office of Public Safety to receive an update to the status of their case.

Campus Security Policy

General Policy: It is the policy of Georgia Gwinnett College that everyone abides by the Student Right to Know and Campus Security Act of 1990 and its 1998 amendments. This act, also known as the Jeanne Clery Bill, requires College employees with significant responsibilities for students and student activities to report crimes which are reported to them, but not reported to the police, to the Georgia Gwinnett College Student Conduct Officer for review, appropriate action, and documentation.

Specific Administrative Responsibilities

Administrators, deans and directors are responsible for reporting crimes which are reported to them or their subordinates, but not reported to the police, to the Student Conduct Officer. These reports shall be transmitted by the employee to the Student Conduct Officer in writing within 24 hours of receiving the report. Crime victims should be encouraged, but not forced, to report crimes to the police and should be notified of available counseling services.

Reporting Crimes Not Reported to Police

The Georgia Gwinnett College Student Conduct Officer shall maintain records of unreported crimes and dispositions, and shall prepare an annual summary of statistical data for publication in the Georgia Gwinnett College Annual Crime Report.

Annual Crime Report and General Responsibilities

The Director of Public Safety is responsible for compiling Uniform Crime Report (UCR) information of offenses reported to the police for the Georgia Criminal Justice Information Center and the Georgia Gwinnett College Annual Crime Statistics. The report highlights statistics for the past three years in the following crime categories: murder, manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, and arson. Statistics for the following categories of arrests or referrals for campus disciplinary action shall also be included: liquor law violations, drug abuse violations and weapons possession. This information is made available to

current and prospective students and employees, and the U. S. Department of Education. The Director of Public Safety will make copies available, when requested, to the public of a current log (activity report) of all crimes reported to the Georgia Gwinnett Office of Public Safety. The Associate Vice President of Student Affairs is responsible for facilitating, presenting, and documenting programs and seminars aimed at combating binge drinking and violence against women. Federal grants are available to fund these programs.

All deans and directors are required to report any programs or seminars presented in their areas with the purpose of decreasing or eliminating binge drinking or violence against women to the Associate Vice President of Student Affairs annually. Crimes that are committed away from the main campus must be included in the annual report if they occur on Georgia Gwinnett College-owned property or at locations dedicated to Georgia Gwinnett College instruction or Georgia Gwinnett College student activities. These crimes should also be reported to the local police.

Crimes, such as assault or criminal mischief, which are obviously hate crimes shall be reported as such by category of prejudice. The Georgia Gwinnett College Student Conduct Officer is responsible for compiling statistics and preparing an annual summary of student hearings involving alcohol and drug abuse, and weapons violations.

Crimes Reported to the Police

See Office of Public Safety Statistics at: <http://www.ggc.usg.edu/index.php/GGC-Life-Public-Safety-Crime-Statistics.html>.

Crimes Reported to College Officials (Not reported to the Police)

2010 ----- None Reported

Student Conduct Officer's Report

Judicial hearings conducted in 2010 included case referrals from the Office of Public Safety. Those incidents are reflected in Office of Public Safety statistics.

Residence Halls

The College began occupancy of the residence halls in the fall of 2010. Three residence halls were constructed and only Building 1000 was occupied by students. Incidents reported at the residence halls are identified in our annual statistics.

Sex Offenses: What Everyone Should Know

Sexual battery is defined as nonconsensual oral, anal, or vaginal penetration by, or in union with, the sexual organ of another or by any other object. If you are the victim of a sexual battery: Call 911 if you are injured or need immediate assistance.

It is the victim's option to notify proper law enforcement officials, including campus or local police, but campus employees will assist the victim if requested.

- Do not shower or change your clothing; otherwise you may destroy valuable evidence.
- Do not disturb the crime scene.
- You may request to speak (anonymously if preferred) with a member of the Gwinnett Sexual Assault Center at 770-476-7407 (crisis hotline).

Sexual misconduct includes unacceptable sexually-oriented behavior that is outside the scope of sexual battery. Sexual misconduct should be reported to the police immediately. If you are in immediate danger call 911. **On the campus**, call Campus Police at 678-407-5333.

Safety on Campus

The campus police routinely patrol College-owned buildings and will assist upon request. They are available to discuss any concerns that anyone may have regarding additional security measures. Here are a few guidelines that can be followed in order to maintain individual security while on campus.

- Keep doors and windows locked.
- Do not open your door for strangers. If someone comes to your door soliciting, notify the campus police immediately. Soliciting is prohibited on Georgia Gwinnett College.
- Report all security deficiencies to the Office of Public Safety at 678-407-5333.

Student Code of Conduct

The Honor Statement:

"We will not lie, steal, or cheat, nor tolerate the actions of those who do." As an additional guide, students should consider the three values adopted in the Seal of the State of Georgia: wisdom, justice, and moderation.

College Authority

Generally, the College conduct regulations shall apply to conduct which occurs on College premises. Further, the conduct regulations shall apply to conduct which occurs while a student is attending or participating in any College-related activity wherever that activity may take place, or any behavior, on or off College premises, which adversely affects the College community or the pursuit of its objectives. Proceedings under this code may be instituted against students charged with a violation of a municipal, state, or federal law when the alleged conduct is also a violation of this code. Proceedings under this code may be carried out prior to, simultaneously with, or following civil or criminal proceedings.

Student Integrity Authority

The Associate Vice President for Student Affairs and the Dean of Students have developed policies for the administration of the student integrity program and procedural rules for the conduct of hearings that are not inconsistent with

provisions of the Code of Conduct.

Missing Student Reporting Procedures

Reports regarding any student attending school or living in on-campus housing (including all housing managed by Georgia Gwinnett College) who is missing must be reported immediately to the Office of Public Safety at phone number 678-407-5333. Students living in on-campus housing are encouraged to identify a contact person or persons whom the College will attempt to notify if the student is determined by the Office of Public Safety to be missing. Students may list these individuals as their emergency contact persons. All student contact information registered with the College is held confidentially by the College. In addition to any additional contact person designated by the student, if the student is under 18 years of age and not emancipated, the College will attempt to notify a custodial parent or guardian as soon as possible when the student is determined to be missing. When a student is determined to be missing, campus police will initiate the missing person plan. The missing person plan includes but is not limited to: notification of senior College administrators, searching the campus, entering the missing person into the Georgia Criminal Information Center missing person database, and notifying local law enforcement agencies.

Student Code of Conduct Violations

The Office of the Vice President for Academic and Student Affairs handles all cases involving alleged violations of academic dishonesty. The Office of the Associate Vice President for Student Affairs or designee handles all other allegations of conduct violations and any student, club, or organization found to have committed a violation of these conduct regulations is subject to the sanctions outlined in this Code.

Georgia Gwinnett College Student Handbook: Rights, Responsibilities, and General Information

Violations of the Georgia Gwinnett College Student Code of Conduct may result in disciplinary action by the College and/or criminal prosecution. If the accused student is charged by public authorities for an act that is also a violation of College policies or procedures, the College may stay its proceeding pending the outcome of the criminal case. The Office of the Dean of Students oversees all College judicial proceedings involving misconduct of students. Students charged with violations of the Student Code of Conduct will be given adequate notice of the charges and allegations against them and be provided an opportunity to address these charges during a hearing. Victims of sexual misconduct may be asked to provide testimony at these proceedings and are allowed to submit a written statement to the Dean of Students describing the sexual battery. The Dean of Students will consider this statement during proceedings. In cases where an alleged offender's conduct poses a threat to the campus community, the Vice President of Academic and Student Affairs may choose to impose an immediate suspension until a hearing can be convened to determine the facts of the case. The victim's classroom situation may be changed upon request if

reasonable. Both the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding. Both the alleged victim and the alleged offender will be informed of the final outcome of the major disciplinary hearing. Students found guilty of violations of sexual misconduct will be sanctioned accordingly, which shall carry the appropriate penalty or penalties under the disciplinary regulations of Georgia Gwinnett College. This can include suspension or expulsion from the College. College disciplinary proceedings may be held in instances involving sexual misconduct even when formal state charges are not brought. Complete information on the College's judicial process can be found in the Student Code of Conduct, or by contacting the Office of Student Affairs.

You may request a printed copy of this report by calling 678-407-5333 or email tschneid@ggc.edu. Comments or questions may be addressed to the Director of Public Safety at 678-407-5333.

Contact Information

Non-Emergencies 678.407.5333 or 678.480.9410
 Emergencies 678.407.5333 or 911

<u>Domestic Violence Hotline</u>	800.334.2836
<u>Federal Bureau of Investigation (FBI)</u>	404.679.9000
<u>Georgia Bureau of Investigation (GBI)</u>	404.244.2600
<u>Suicide Helpline</u>	800.784.2433
<u>Georgia Crisis & Access Line</u>	800.715.4225
<u>Georgia Drug Abuse Helpline</u>	800.338.6745
<u>Georgia Emergency Management Agency</u>	800-879-4362
<u>Georgia State Patrol</u>	404.657.9300
<u>Gwinnett County Courts</u>	770.822.8000
<u>Gwinnett County Fire & Emergency Services</u>	678.518.4800
<u>Gwinnett County Health Department</u>	770.822.8850
<u>Gwinnett County Police Department</u>	770.513.5000
<u>Gwinnett County Sherriff's Department</u>	770.822.8200
<u>Gwinnett Medical Center</u>	678.442.4321
<u>Gwinnett Sexual Assault Center (GSAC)</u>	770.476.7407
<u>Lawrenceville City Police</u>	770.963.2443
<u>National Child Abuse Hotline</u>	800.422.4453
<u>Poison Control Center</u>	404.616.9000
<u>Rape Crisis Hotline</u>	770.476.7407