

## Chemistry Internship Application

Submit this typed and completed form along with a printed copy of your resume to the School of Science and Technology Dean's Office in H3209. Once your complete application has been received, the chemistry internship coordinator will contact you to schedule an appointment.

Student Information			
Name:			
GGC Student ID #: 900	Cell Phone:	Home Phone:	
Current address:			
City:	State:	ZIP Code:	
Declared Major(s): (List all)			
Declared Minor(s): (if any)			
Declared Specialization(s)/ Certifications (s) (if any):			
Overall GPA:	Science GPA:	Classification:	<input type="checkbox"/> Junior <input type="checkbox"/> Senior
GGC Mentor Information			
GGC Mentor Name:			
GGC Office Location:	GGC Phone:	GGC E-mail:	
Emergency Contact			
Name of a person not residing with you:			
Address:			
City:	State:	ZIP Code:	Phone:
Relationship:			
Internship Information			
Proposed Internship Semester:	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer
Year:			
Expected Semester of Graduation:	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer
Year:			
Do you have a proposed internship that you have prearranged with a company or organization? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, then provide the proposed internship information:			
Name of Proposed Internship Site:			
Address:			
City:	State:	ZIP Code:	
Name of On-Site Internship Coordinator:			
Title of On-Site Internship Coordinator:			
Phone:	Fax:	E-mail:	
Potential Student Employment Conflicts			
Are you currently employed at this proposed internship? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, answer the following questions in reference to your current employment:			
Position:			
Is this a paid position?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Average Work Hours: _____hours/week	
Will this internship represent a substantial project to be completed, separate from your normal work duties? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you willing to complete internship hours at a separate time from your normal work hours? <input type="checkbox"/> Yes <input type="checkbox"/> No			
I certify that the information contained in this application is true, correct, and complete. I understand that false statements reported on this application may be considered sufficient cause for denial of an internship. I have received a copy of this application.			
Signature of applicant:			Date:
Print name of applicant:			

## Chemistry Internship Agreement Form

To be completed by the student after consultation with a member of the internship committee and the On-site Internship Coordinator. All questions should be answered with a minimum of 3-4 complete sentences.

**What is the general nature, function, or business of the firm/organization in which you propose to serve your internship?**

**What will be your role as an intern at this proposed site? What specific duties do you expect to perform, participate in, or observe under the direction of the On-site Internship Coordinator? (If applicable, attach a job description.)**

**Describe as specifically as possible the academic component of your internship (to be done concurrently with your on-site work). Indicate how the academic and applied (on-site) aspects of the internship are related to form an integrated learning experience.**

**Explain briefly why you want to do this particular internship. What do you hope to learn? How is this internship related to your present academic and personal interests? How will this internship support your future education, career, and/or personal goals?**

Give the title and number of college courses you have taken, that will provide useful background knowledge or skills that may be applied during this internship. Briefly explain the relevance of each course to the proposed internship by providing a sentence for each listed course.

Duration of internships (dates): From \_\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_\_

Weekly on-site work schedule: Total Hours per week:

**Note to the Student:** Regular meetings with your Internship Course Instructor throughout the internship in connection with the academic component are expected. *It is the student's responsibility to ensure that a schedule for regular meetings with the Internship Course Instructor is arranged and maintained.*

List below in correct ACS bibliographic citation form the works to be read in preparation for or in conjunction with your internship, if applicable. (At least some of the readings should be theoretical works in the appropriate field; others may be more technical or professional in nature. Consult your Internship Course Instructor and On-site Internship Supervisor for suggestions in preparing your bibliography.