**Experienced**

# General Grizzly

careerservices@ggc.edu • linkedin.com/in/sherriegoodman • Lawrenceville, GA 30043 • (678) 407-5702

## Professional Summary

Experienced and accomplished **Internal Auditor** with over 10 years of experience in financial data and risk management. Proven success in performing security audit functions for over 25 clients per year.

## Skills

Data Mining and Analytics Information Technology Risk Management Assurance

Fraud Auditing Compliance Testing Risk Assessment

## Professional Experience

Floyd CPA FirmAtlanta, GA

**Lead Internal Auditor** Oct 20XX-Present

* Conduct strategic risk assessment of key process areas for contracted clients on a monthly basis
* Determine compliance with established internal control procedures and policies through examining client records, reports, operating practices, documentation and/or face-to-face interviews
* Make sound judgement and assessments of the interval control environments based on knowledge and technical abilities
* Collaborate with colleagues and other lead staff members to fulfill the contracted obligations set forth by the employer in assessing the inquiry and reporting the findings
* Maintain daily schedule of providing services to customers to ensure efficiency and customized attention.
* Consistently monitor and report on the status and findings of audits
* Draft audit reports, including detailed summary of key findings and recommendation using consolidation of metrics and graphing
* Supervise and evaluate a team of up to fifteen internal auditors and interns

Nolan MobileMarietta, GA

**Expense Auditor** Jan 20XX - June 20XX

Subject Matter Expert on international and domestic expense policies

* Served as liaison between expense department and employees regarding all expense related matters
* Reviewed over 175 monthly and 24,000 annually expense reports submitted for finance approval ensuring compliance with company and federal policy
* Conducted routine and ad hoc audits of expense date, including verification to supporting documentation to determine compliance with policies
* Prepared succinct audit summaries to communicate findings to key leaders including potential coordination with internal audit

Moving and StorageMarietta, GA

**Store Auditor** Jan 20XX - Apr 20XX

* Prepared audit reports based on storage, equipment, damages, and other required areas every month for two locations
* Ensured and maintained compliance with all Department of Transportation (DOT) regulations and Federal Motor Carrier Safety Administration (FMCSA) guidelines

## Education

**Georgia State University, Robinson College of Business** Atlanta, GA

Master of Science in Accounting, Certified Public AccountantMay 20XX

## Professional Associations

American Institute of Certified Public Accounts, Member

National Association of Black Accounts (NABA), Chapter member