**Political Science**

# **General Grizzly**

Lawrenceville, GA 30043 careerservices@ggc.edu

(678) 407-5702 linkedin.com/in/xxxx

## Qualifications

* Strong foundation in the areas of policy analysis, research and reporting
* Strong written and verbal communication skills
* Able to work well independently or in a group setting
* Intermediate level of proficiency in Microsoft Word, Excel, PowerPoint and Publisher

## Education

**Bachelor of Science in Political Science** May 20XX

Georgia Gwinnett College Lawrenceville, GA

Minor: History GPA: 3.75/4.0

* Dean’s List for Academic Achievement – 5 semesters
* Awarded Outstanding Political Science Student Scholarship

## Relevant Coursework

* Comparative Politics
* International Relations
* Modern Political Theory
* American Judicial Process
* Political Negotiation/Conflict Resolution
* Public Policy Process

## Work Experience

**Campaign Intern** August 20XX – Present

The General Grizzly Campaign Lawrenceville, GA

* Create marketing materials for door-to-door campaigning
* Distribute materials to 50 local voters daily and provided insight about candidate
* Provide additional information regarding voter registration and poll locations

**Legal Intern** Summers 20XX and 20XX

T. G. Grizzly & Associates Lawrenceville, GA

* Answered phones, greeted clients and updated contact information within database
* Observed briefings and attended court sessions
* Assisted partners with policy research and scheduling depositions
* Maintained confidentiality of all client information and interactions

## Activities

Student Government Association, Secretary Fall 20XX – Present

Greenlight Activities Board 20XX