**Public Health**

# **General Grizzly**

Lawrenceville, GA 30043 | 678.407.5702 | careerservices@ggc.edu | linkedin.com/in/sherriegoodman

## **Education**

**Bachelor of Science in Health Science: Public Health GPA: 3.6**

Georgia Gwinnett College – Lawrenceville, GA Anticipated Graduation: May 20XX

## **Internship Experience**

**Worksite Wellness Intern, GA Department of Public Health – Atlanta, GA May 20XX – August 20XX**

* **Assisted wellness worksite team with planning and promotion of wellness worksite programs**
* **Co-facilitated educational lunch and learns for state employees on programs and preventative services for disease, injury and disability**
* **Created content for health promotion presentations including ergonomics, lactation, physical activity, nutrition, stress management, and overall well-being support**
* **Performed administrative tasks including answering incoming calls, responding to email inquiries, filing, and scheduling health promotion workshops**

## **Work Experience**

**Customer Service Representative, Grizzly Health – Lawrenceville, GA January 20XX – Present**

* Answer 75- 100 inbound calls daily from customers with product and low-level health-related inquiries and concerns
* Document all calls detailing the inquiry and solution provided to customer
* Escalate calls to senior level representatives for higher level health-related inquiries
* Maintain exceptional monthly reviews from supervisor for call quality assurance

**Host, Grizzly’s Place Restaurant - Lawrenceville, GA June 20XX – December 20XX**

* **Scheduled dinner reservations for private and public dining events**
* **Greeted customers, escorted parties to tables, and assisted servers during peak hours**
* **Trained 5 new employees on delivering quality customer service and hosting duties**

## **Leadership and Community Involvement**

**Member,** Grizzlies Rotaract – Georgia Gwinnett College – Lawrenceville, GA 20XX – Present

* Serve as a liaison to faculty and guest speakers to facilitate discussions on professional development, leadership and community service projects
* Attend bi-weekly meetings discussing funds, event ideas, and workshop topics

**Volunteer,** Live Healthy Gwinnett– Atlanta, GA 20XX – Present

* Serve as a volunteer for various community service events and projects including but not limited to blood drives, summer meals programs and health fairs

**Professional Association**

**Student Member**, American Public Health Association (APHA) 20XX

## **Certifications & Skills**

* CPR, First Aid and AED
* Familiar with ABC and XYZ public health software
* Intermediate proficiency in Microsoft Access, Excel, Outlook, PowerPoint, Teams and Word