



## Need Online Writing, Math, Science, IT, or Business Tutoring?

1. Log in to MyCourses and click “Free Tutoring” from the menu at the top of the page.
2. From the “Free Online Tutoring” drop-down list, select “eTutoring.”
3. On the “Welcome to Smarthinking!” page:
  - **Writing:** choose the green button that says, “Submit my Writing or Career Documents.”
  - **Math, Science, IT, Business:** choose the green button that says, “Work with a Tutor or Career Coach.”
4. To work with a GGC Academic Enhancement Center (AEC) tutor:
  - **Writing:** choose “GGC Essay Center” for help with all types of writing, including research papers, resumes, cover letters, business writing, and career writing.

Congratulations! You have completed the steps for accessing a drop-in session with a writing tutor through Smarthinking.
  - **Math, Science, IT, Business:** At the top of the “Work with a Tutor or Career Coach” screen, select the “Drop-in Session” option to determine whether a GGC tutor is available to help you.

For a GGC tutor, make sure your subject selection is labeled “GGC Subject.” For example, choose “GGC Math,” for a math tutor from the Academic Enhancement Center. The color green indicates the available GGC tutoring subjects for the time of your drop-in session.

**Tip:** If your desired GGC subject is unavailable, you can still receive tutoring through selecting a Smarthinking subject option that does not have the “GGC\_” attached to it.
5. **Math, Science, IT, Business:** Choose your specific course. Available courses are also indicated in green. If your desired GGC course is unavailable, try returning to the subject selection screen and selecting a Smarthinking subject instead of a GGC subject to access the tutoring you need.